



## **BUSINESS OFFICE**

The business office is located adjacent to the front desk in Crosby House. The Director of Human Resources and the Campus Executive Director are in the same area.

## **MONTHLY STATEMENTS**

Monthly statements are generated on the 20<sup>th</sup> day of the month and are placed in the Independent Living internal mailboxes. For residents who have a financial POA, the monthly statement is mailed via USPS.

Monthly fees and ancillary charges can be deducted directly from the resident via the "Rent Café." For more information, contact the Director of Business Administration.

## **MEALS**

One meal per person is included in your resident contract. You begin each month with as many meal credits as there are days in the month. You may use your credits for any meal in the month. If you go over your allotted credits, breakfast will be charged at \$10 and lunch or dinner at \$20. Additional meal charges will appear on your monthly statement. Credits are given for medical leave and vacation and begin on the 15<sup>th</sup> day you are away from the Village.

## **COUNTRY STORE**

If you visit our country store, cash is the preferred method of payment. However, you are welcome to charge your purchase to your apartment and the charge will appear on your monthly statement.